

MINISTRY OF LABOUR, INDUSTRIAL RELATIONS AND EMPLOYMENT

LODGING ACCOMMODATION PERMIT (LAP) – INFO SHEET

A. Documents to be submitted to the Occupational Safety and Health Inspectorate for the obtention of a Lodging Accommodation Permit:

- (1) Duly filled application form.
- (2) Health Clearance (dated after 28 January 2011) from the Ministry of Health and Quality of Life.
- (3) Fire Clearance (dated after 28 January 2011) from the Fire Services.
- (4) Site plan and Layout plan of the Employees' Lodging Accommodation.

B. Fees:

- (1) A non-refundable processing fee of Rs500/-.
- (2) For Lodging Accommodation Permit:

<i>No. of lodgers</i>	<i>Fee payable (Rs)</i>
(a) 1 to 50	3,000
(b) 51 to 100	5,000
(c) 101 to 500	8,000
(d) more than 500	10,000

C. Renewal:

- (1) Renewal of a permit shall be made within 3 months before the date of expiry of the permit and shall be accompanied with fresh clearances from the Ministry of Health and Quality of Life and the Fire Services.
- (2) Where a permit is not renewed, it shall lapse after 30 days of its date of expiry.

D. Cash Office opening hours: 09:00 to 12:00 and 12:30 to 15:00 hours.

Level 8, Victoria House, Cnr Barracks and St Louis Street, Port Louis.

E. Contact details: Occupational Safety and Health Inspectorate.

Level 3, Victoria House, Cnr Barracks and St Louis Street, Port Louis.

Telephone number: 207-2600 Fax number: 207-2630

Note: Applicant may be required to submit additional information.