

*Government Notice No. 6 of 2025***THE OCCUPATIONAL SAFETY AND HEALTH ACT****Regulations made by the Minister under section 100(1) of
the Occupational Safety and Health Act**

1. These regulations may be cited as the Occupational Safety and Health (Registration and Fees) Regulations 2025.
2. In these regulations –
“Act” means the Occupational Safety and Health Act.
3. For the purpose of section 7(6)(c) of the Act, the certificate of registration shall be in the form set out in the First Schedule.
4. For the purpose of section 29(3) of the Act, the certificate of registration shall be in the form set out in the Second Schedule.
5. For the purpose of section 33 of the Act, the certificate of registration shall be in the form set out in the Third Schedule.
6. (1) (a) For the purpose of section 55(1) of the Act, the notification for registration or new registration shall be given in the form set out in the Fourth Schedule.

(b) For the purpose of subparagraph (a), the owner or new owner shall provide such document as the Permanent Secretary may require.
- (2) For the purpose of section 55(1) of the Act, a certificate of registration shall be issued in the form set out in the Fifth Schedule.
7. For the purpose of section 87(2)(a) of the Act, the factory building permit shall be in the form set out in the Sixth Schedule.

- 8.** For the purpose of section 88(5)(a) of the Act, the certificate of registration shall be in the form set out in the Seventh Schedule.
- 9.** For the purposes of the Act, the fees payable shall be as specified in the Eighth Schedule.
- 10.** The Occupational Safety and Health (Fees and Registration) Regulations 2007 are revoked.
- 11.** These regulations shall come into operation on 22 January 2025.

Made by the Minister on 16 January 2025.

FIRST SCHEDULE

[Regulation 3]

**CERTIFICATE OF REGISTRATION AS A REGISTERED
PROFESSIONAL ENGINEER TO BE IN GENERAL
CHARGE OF MACHINERY**

Registration no. Certificate no.

I hereby certify that (insert full name),
holder of National Identity Card no./Passport no.*,
is registered in accordance with section 7 of the Occupational Safety
and Health Act to practise as Registered Professional Engineer in
general charge of machinery for the following place(s) of work –

SN	Name of employer(s)	Business registration no. or other registration no.	Address(es) of place(s) of work	Part-time/ Full-time
1.				
2.				
3.				

This certificate of registration shall be valid up to

Registration fee paid rupees Receipt no.

.....

Name of officer

.....

f/Permanent Secretary

.....

Date

**Delete as appropriate*

SECOND SCHEDULE

[Regulation 4]

CERTIFICATE OF REGISTRATION TO PRACTISE AS A SAFETY AND HEALTH OFFICER

Registration no. Certificate no.

I hereby certify that (insert full name), bearing National Identity Card number/Passport no.*....., is registered by virtue of Section 29 of the Occupational Safety and Health Act to practise as Safety and Health Officer for the following place(s) of work –

SN	Name of Employer(s)	Business Registration no. or other registration no.	Address(es) of employer	No. of employees	No. of place(s) of work	Part-time/ Full-time
1.						
2.						
3.						
4.						

Details of employer(s) with more than one place(s) of work*		
SN	Name of employer(s)	Address(es) of place(s) of work
1		
2		
3		
4		

This certificate of registration is valid up to

Registration fee paid rupees Receipt no.

.....
Name of officer f/Permanent Secretary

.....
Date

**Delete as appropriate*

THIRD SCHEDULE

[Regulation 5]

**CERTIFICATE OF REGISTRATION AS A REGISTERED
BOILER INSPECTOR/REGISTERED MACHINERY
INSPECTOR/REGISTERED BOILER AND
MACHINERY INSPECTOR***

Registration no. Certificate no.

I hereby certify that (insert full name),
bearing National Identity Card no./Passport no.*,
is registered, by virtue of section 33 of the Occupational Safety and
Health Act as a registered boiler inspector/registered machinery
inspector/ registered boiler and machinery inspector* for the
following machineries –

- (a)
- (b)
- (c)
- (d)
- (e)
- (f)

This certificate of registration shall be valid up to

Registration fee paid rupees Receipt no.

.....
Name of officer

.....
f/Permanent Secretary

.....
Date

**Delete as appropriate*

Note –

An application for the renewal of the Certificate of Registration shall be submitted to the Permanent Secretary not later than 30 days before the expiry of the current certificate.

FOURTH SCHEDULE

[Regulation 6(1)]

**NOTIFICATION FOR THE REGISTRATION
OF A STEAM BOILER**

1. Particulars of owner

- (a) Name
- (b) Type of entity
- (c) Body of registration
- (d) National Identity Card no./Passport no.*
- (e) Business registration number
- (f) Registration number with other bodies (if applicable)
.....
- (g) Address 1
- Address 2
- Address 3
- (h) District
- (i) Country
- (j) Name of contact person
- (k) Contact details
- (l) Email address
- Address where steam boiler is to be installed
-

2. Particulars of user, if boiler is not being used by owner

- (a) Name

- (b) Type of entity
- (c) Body of registration
- (d) Address 1
- Address 2
- Address 3
- (e) Contact details

 - (i) Office
 - Telephone no. Mobile no.
 - Email address Fax no.
 - (ii) Residence
 - Telephone no. Mobile no.
 - Email address Fax no.

- (f) National Identity Card no./Passport no.*
- (g) Business registration no.
- (h) Registration no. with other bodies (if applicable)
-

3. Particulars of the person authorised to make the notification for registration on behalf of owner/new owner * (where notification is not made by owner/new owner) –

Applicant details –

- (a) Name
- (b) Status (post held)
- (c) Nationality
- (d) National Identity Card no./Passport no.*

- (e) Contact details
- (i) Office
- Telephone no. Mobile no.
- Email address Fax no.
- (ii) Residence
- Telephone no. Mobile no.
- Email address Fax no.
- (f) Authorisation letter attached –
- Yes No

4. The steam boiler is particularised as hereunder and the manufacturer's report is attached –

Name of manufacturer	
Address of manufacturer	
Make	Model
Year of manufacture	Type of boiler
Serial no.	Designed pressure (in kilopascals)
Working pressure (in kilopascals)	Test pressure (in kilopascals)
Volume of boiler (in cubic metres)	Capacity (kilogram/hour)
Type of fuel used	New/Second-hand*

Where the steam boiler is second-hand, please provide the hereunder details –

Previous registration no.

Name of previous owner

Address of previous owner

.....

Type of entity

Body of registration

District

Business registration no. of previous owner

Registration no. with other bodies (if applicable) of previous owner

.....

Contact details of previous owner

Telephone no. Mobile no.

Manufacturer’s report attached –

Yes No

List other documents/reports attached –

(a)

(b)

(c)

(d)

(e)

5. Particulars and competency of person who will constantly control or supervise the operation of the steam boiler –

Name

Post held

Nationality

National Identity Card no. /Passport no.*

Residential address

Contact details –

Telephone no. Mobile no.

Email address Fax no.

Relevant qualifications –

(a) Institution name

(b) Qualification name

Qualification type

Training or experience in the operation of a steam boiler (provide details and attach documentary evidence) –

(a) Number of years of experience

(b) Experience description

.....

Date

.....

Signature

FOR OFFICE USE

The application for registration is –

- (a) recommended for approval without any condition/with the following conditions*–

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- (b) not recommended for approval for the following reasons

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.....

Name of officer	Signature
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Rank	Date
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The application for registration is –

- (a) approved without any condition/with the following conditions*

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(b) not approved for the following reasons

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.....
.....

.....
Name of officer

.....
f/Permanent Secretary

.....
Date

(a) Registration fee paid rupees.

(b) Receipt no.

(c) Date of payment

(d) Registration no. allocated

(e) Date of registration

.....
Name of officer

.....
Signature

.....
Rank

.....
Date

**Delete as appropriate*

FIFTH SCHEDULE

[Regulation 6(2)]

CERTIFICATE OF REGISTRATION OF A STEAM BOILER

Steam boiler make/model bearing serial no.
..... owned by installed
at has, on been
assigned the registration no.

The conditions of the certificate are as follows –

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.....

.....
Name of officer

.....
f/Permanent Secretary

.....
Date

Note –

Where an owner ceases to use a registered steam boiler, he shall, within 28 days of his ceasing to use the steam boiler, inform the Permanent Secretary accordingly in writing.

SIXTH SCHEDULE

[Regulation 7]

FACTORY BUILDING PERMIT

File no. Permit no.

I hereby certify that the undernamed has been granted a Factory Building Permit under section 87 of the Occupational Safety and Health Act for the construction of a factory/a building appurtenant to a factory* at
in the district of

Name

National Identity Card no./Passport no.*

Business registration no./other registration no. *.....

Conditions of the permit –

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.....
.....
.....
.....
.....
.....
.....
.....
.....

Registration fee paid rupees Receipt no.

.....
Name of officer f/Permanent Secretary

.....
Date

**Delete as appropriate*

SEVENTH SCHEDULE
[Regulation 8]

CERTIFICATE OF REGISTRATION OF A FACTORY

File no. Certificate no.

I hereby certify that the factory named below is registered under section 88 of the Occupational Safety and Health Act for period starting on and ending on

Name of employer

Address of factory

Nature of business

Number of employees			
Male		Female	
Number of young persons			
Male		Female	

Conditions of the certificate

1. This certificate should, at all times, be exhibited in a conspicuous place in the factory in accordance with section 88(8) of the above-mentioned Act.

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Registration fee paid rupees Receipt no.

.....

Name of officer f/Permanent Secretary

.....

Date

Note –

An application for the renewal of the Certificate of Registration of a factory shall be submitted to the Permanent Secretary not later than 30 days before the expiry of the current certificate.

EIGHTH SCHEDULE
[Regulation 9]

PURPOSE	SECTION	FEES (Rs)	
1. For the processing of every application for registration as –			
(a) registered professional engineer to be in general charge of machinery;	7(5)(b)(ii)	2,000	in respect of each of the following –
(b) (i) registered boiler inspector;	33(2)(b)	10,000	(a) steam boiler /steam receiver;
(ii) registered machinery inspector;			(b) cranes and other lifting machines;
(ii) registered boiler and machinery inspector			(c) vehicle lifts;
			(d) hoists and lifts;
			(e) escalators;
			(f) air receivers; and
			(g) refrigeration plants
2. For registration as a registered professional engineer in general charge of machinery	7(6)(c)(ii)	1,000	
3. (1) For registration as a registered boiler inspector, registered machinery inspector or registered boiler and machinery inspector	33(5)(a)	1,000	

(2) For renewal of the registration as registered boiler inspector, registered machinery inspector or registered boiler and machinery inspector	33(8)(a)	1,000
4. For the registration of a steam boiler	55(2)	2,000
5. For registration as a Safety and Health Officer	29(3)(a)	1,000
6. For re-insertion of name in the register of boiler inspectors and machinery inspectors	33(9)(b)	12,000
7. For a permit to construct a factory or a building appurtenant to a factory	87(2)(a)	2,000
8. For the issue, or renewal, of a certificate of registration of a factory, for a period not exceeding 24 months, where the number of employees –	88(5)(a)	
(a) is up to 50;		1,400
(b) exceeds 50 and up to 100;		2,800
(c) exceeds 100 and up to 500;		7,000
(d) exceeds 500 up to 1000;		10,000
(e) exceeds 1000		14,000
