



Ministry of Labour, Industrial Relations, Employment & Training

Expression of Interest (EOI)

For

MIGRATION SERVICE PROVIDER

(Authorised under Section 24 2 (a) of the Public Procurement Act 2006)

Proc Ref: EOI/Q4/2017-2018

1. Introduction

The Ministry of Labour, Industrial Relations, Employment and Training intends to appoint a Migration Service Provider (MSP) to offer pre-departure security screening and health screening for migrant workers and to ensure compliance with recruitment standards by Recruiting Agencies from all labour sending countries to the Republic of Mauritius.

2. Objective

The objective of this exercise is to shortlist consulting firms/consultants for the provision of consultancy services as Migration Service Provider that meet the general requirements of the Ministry as defined in the Scope of Work.

3. Eligibility

All bidders shall submit the following with relevant documentary evidence:

- a) A profile of the consulting firm, its organization and staffing;
- b) In case of Individual Consultant, the duly signed curriculum vitae of the consultant;

- c) In the case of associations between two or more consulting firms, the name, address and profile of the participating consulting firm, and nature of association such as joint venture, subcontract;
- d) The duly signed curriculum vitae of staff who shall work on the assignment;
- e) Qualifications and experience of the key staff to be assigned for this exercise;
- f) Identify a lead consulting firm/consultant where applicable;
- g) Details of experience in areas of security screening, health screening and human resource management for the past 10 years and having operated in at least 10 countries.

4. Scope of Work

The purpose of this EOI is to seek qualified Migration Service Providers for the Republic of Mauritius to provide/facilitate/verify pre-departure security screening and health screening for migrant workers and ensuring compliance with recruitment standards by Recruitment Agencies from labour sending countries to the Republic of Mauritius. The Migration Service Provider must adequately fulfill the deliverables related to pre-departure security screening, pre-departure health screening, authentication of worker and ensuring compliance with recruitment standards by the Recruitment Agencies. The Migration Service Provider shall carry out the following to fulfill the deliverables for the three core areas:

4.1 Pre-departure Security Screening

- (a) In consultation with the Government of the Republic of Mauritius, identify security requirements and establish a process for pre-departure verification of defined documents in order to establish a security screening mechanism;
- (b) provide a system which shall provide for the demographic and biometric registration of migrant workers and the security screening using the screening mechanism which shall be carried out on a 'near to real time' basis from the labour sending countries itself;and
- (c) provide a system to verify (the identity of / information relating to) the migrant worker on arrival in the Republic of Mauritius through demographic and biometric verification to prevent impersonation;

4.2 Pre-departure health screening

- (a) In consultation with the Government of the Republic of Mauritius, identify health requirements and establish health screening criteria for prospective migrant workers;
- (b) identify and appoint licensed Medical Centres in each labour sending country after having obtained the necessary approvals from the Government of the Republic of Mauritius. The Medical Centres must also possess the necessary track record, medical facilities including computerized x-ray facility and required infrastructure to support an online medical reporting system;
- (c) provide an ongoing audit system for monitoring the performance of the Medical Centres through regular physical audits and x-ray diagnosis audit using a teleradiology system to fulfill the requirements as may be enunciated by the Government of the Republic of Mauritius;
- (d) provide a system which shall provide for the demographic and biometric verification of migrant workers to prevent impersonation of persons which can forge medical reports and at the same time to provide an online medical reporting system;
- (e) develop informed consent guidelines and addressing diagnostics, medical treatment rights and sharing of medical findings; and
- (f) provide a scheme for Migrant Workers to subscribe to a Medical Health Insurance.

4.3 Compliance to Recruitment Standards by Recruitment Agencies

- (a) Identify and appoint Recruitment Agents in each labour sending country which are licensed and have the necessary approvals from the respecting labour sending countries. The Recruitment Agencies must also possess a proven track record and a minimum of 10 years' experience of supplying workers;
- (b) monitor recruitment practices of Recruitment Agencies through an ongoing audit to ensure compliance to recruitment standards; and
- (c) provide a physical facility with qualified personnel in major labour sending countries to carry out audits on Recruitment Agencies, provide information to prospective migrant workers and act as a communication channel between the labour sending countries and the relevant Government Agencies of the Republic of Mauritius.

5. Timeframe

The contract of the service provider shall be for an initial period of one year as from the date of the award of contract.

6. Pricing

The proposals at this stage shall not contain any rates and other costs.

7. Invitation for Expression of Interest

With a view to assess the proposals for shortlisting, the consulting firms / Consultants are required to submit the following with relevant documentary evidence:

- A brief describing the firm, including the name, registration details, field(s) of activity, experience and financial details i.e. Audited reports and Financial Statements for the past 5 years; and
- A description of the manner in which the operator/company proposes to plan, finance and provide the service.

The information requested shall be a pre-requisite to enable the Ministry to assess the firm's capability to provide the services required. The shortlisted proposals shall be invited thereafter to participate in a bidding process. EOIs are not transferable.

8. Submission of the Proposals

Proposals in sealed envelope clearly marked "**Migration Service Providers**" Reference No. **MLIRE&T/EOI/Q4/2017-2018.**" and indicating the closing date should be addressed to the **Permanent Secretary, Ministry of Labour, Industrial Relations, Employment & Training** and should be deposited in the **Tender Box, 8th Floor, Victoria House, Port Louis** on or before **20 September 2017 by 13:30 hours (local time) at latest.** *Bids received by e-mail will not be considered.* Late bids will be rejected.

9. The proposals will be opened in the presence of the bidders/bidders' representatives who choose to attend at the same place and on the same day at **13.45 hours.**

10. Any clarifications sought by any bidder in respect of the shortlisting exercise shall be addressed in writing to the **Permanent Secretary, Ministry of Labour, Industrial Relations, Employment & Training, 8th Floor Victoria House, Cnr St. Louis & Barracks streets, Port Louis** at the following e-mail address: **minlabour@govmu.org** so as to reach him at least seven(7) days before the deadline for the submission of the Expression of Interest.

11. The Ministry is under no obligation to shortlist any bidder who expresses interest and reserves the right to annul the EOI exercise without incurring any liability whatsoever to any party.

**Ministry of Labour, Industrial Relations, Employment and Training
9th Floor, Victoria House
Port Louis**

Date: 16 August 2017