THE END TO END PROCESS OF A REVIEW [summary]

1. Reference is made by the Honourable Minister of under Section 91 of the Employment Relations Act [EreA] to review a particular sector.

2. A Notice is published in the Gazette and three daily newspapers inviting interested parties to submit their written representations to the Board.

3. Written submissions are thereafter scrutinised and studied and the relevant parties are convened for ‘Public Hearings’ by the Board.

4. Following the Public Hearings, the Board
   (i) may decide to set up Technical Committees to deal with specific issues requiring expertise in the field at stake.
   (ii) carries out investigations based on sample surveys concerning, wage rates, total earnings, hours of work, fringe benefits, skills and size of establishment, job definition and description and contents after which the findings of the investigation are presented in a comprehensive report covering the economic, financial and social aspect of the sector concerned.

5. A series of Board meetings are then held in view of discussing the report and reaching a decision on the minimum wage and working conditions.

6. The Proposed Recommendations are then published in the Gazette and in three daily newspapers informing that copies of same may be obtained at the seat of the Board and the time within which [not more than 14 days from the date of last publication], written representations may be made on the proposed recommendations.

7. The Board considers the counter proposals, if any, may make further enquiries if so warranted and give such consideration as it thinks fit.

The Board submits the final recommendation to the Minister not later than 28 days after the publication of the Notice.